

ZION LUTHERAN CHURCH

Boalsburg, Pennsylvania

Bylaws to the Constitution

Adopted Jan. 2000

C8.04.01 It is the responsibility of all members for fostering faithful membership and encouraging members to fulfil their duties and obligations to Christ's Church.

C8.05.01 When such members have failed to commune and make a contribution the current or preceding calendar year, they may be removed from the roll of members by the Congregation Council only if they have been visited by the pastor, if they live in the area, or a letter is sent by the council at least thirty days prior to their removal.

C10.01.01 A congregational meeting shall be held in January. The meeting agenda shall include a report for each office and committee, and any other items of business deemed pertinent to the life and ministry of this congregation.

C10.01.02 A second congregational meeting shall be held in June. The meeting agenda shall include the election of members to Congregation Council, and any other items of business deemed pertinent to the life and ministry of this congregation.

C11.01a.01 The President shall preside at meetings of the congregation and the Congregation Council. In the event of the President's inability to serve, the Vice President or other appointed member of the Congregation Council shall preside.

C11.01a.02 The Vice President shall perform the duties of the President if he/she is not available.

C11.01a.03 The Secretary shall keep accurate minutes of all meetings of the congregation and the Congregation Council in a volume provided by the congregation, which shall be preserved in it's archives.

C11.01a.04 The Financial Secretary shall receive and keep a record of income from contributing members and other sources.

C11.01a.05 The Treasurer shall keep the account books of the congregation and shall disburse all funds on proper orders, making monthly remittance of benevolence receipts to the treasurer of the synod. The treasurer shall make written report of all financial transactions to the Congregation Council monthly and to the congregation at it's annual meeting.

C11.02.01 The officers of this congregation shall be President, Vice President, Secretary, and Treasurer, and shall be elected by the Congregation Council the first month of the congregational year. The Congregation Council shall appoint a Financial Secretary.

C11.02.02 Only Congregation Council members as elected by the congregation shall have voting rights within the Congregation Council.

C13.02.01 The Nominating Committee shall present to the Congregation Council at its regular May meeting a minimum of one name for each vacancy to be filled, for election to the Congregation Council at the congregational meeting in June.

C13.03.01 The Audit Committee shall audit the books of the Treasurer at the end of the congregational year, and give their report at the Annual Congregational Meeting.

Continuing Resolutions to the Constitution

C4.04.01 The duties of Standing Committees shall be assigned by the Congregation Council and shall be recorded in the book of the Secretary. A copy of these duties shall be given to the chairperson of each committee.